

CLERK'S OFFICE

APPROVED

Date: 6-25-02

Submitted by: Chairman of the Assembly
at the Request of the Mayor
Prepared by: Department of Health &
Human Services
For Reading: June 11, 2002

ANCHORAGE, ALASKA
AR NO. 2002-196


A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING TWO MILLION TWO HUNDRED THIRTY ONE THOUSAND NINE HUNDRED SIX DOLLARS (\$2,231,906) AS A SUPPLEMENTAL GRANT AWARD TO THE STATE CATEGORICAL GRANTS FUND (231), DEPARTMENT OF HEALTH & HUMAN SERVICES, FROM THE ALASKA DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT TO FUND THE DAY CARE ASSISTANCE PROGRAM.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. That the sum of Two Million Two Hundred Thirty One Thousand Nine Hundred Six Dollars (\$2,231,906) is appropriated as a supplemental grant award from the Alaska Department of Education & Early Development to the State Categorical Grants Fund (231), Department of Health & Human Services, for the Day Care Assistance Program.

Section 2. This resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Assembly this 25th day of June, 2002.


Chair

ATTEST:


Municipal Clerk

Departmental Appropriation:
Health & Human Services: \$2,231,906



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 544-2002

Meeting Date: June 11, 2002

From: Mayor

Subject: AR 2002 - 196 _____, Appropriation of an Alaska Department of Education & Early Development Supplemental Grant Award for Provision of a Day Care Assistance Program

The Department of Health and Human Services has received a supplemental grant award from the Alaska Department of Education & Early Development in the amount of Two Million, Two Hundred Thirty One Thousand, Nine Hundred Six Dollars, (\$2,231,906) bringing the total grant award to \$14,405,668. The period of the grant remains July 1, 2001 to June 30, 2002.

Under the terms of the grant the Municipal Department of Health and Human Services will provide child care subsidies for low to moderate income residents of the Municipality who are employed and/or participating in a training or educational program. Subsidies are determined from a family income based on a sliding fee schedule established by the State of Alaska. Subsidies are paid on behalf of eligible families to State or Municipal licensed agencies, federally approved facilities and authorized day care providers.

Parents who become ineligible for Alaska Temporary Assistance Program benefits because they are now working receive first priority for service. Eligibility requirements are outlined by the Alaska Department of Education & Early Development while the Municipal Day Care Assistance Program determines the level of assistance and processes the payment. All programs require some level of financial contribution by the parent or guardian. Total participants average 1,780 families per month while an average of 3,000 children are served.

Municipal Day Care Assistance Program staff determine eligibility, process payments and maintain program files on over 830 child care providers participating in the program. Other services provided by staff include: child and family case management; counseling; information and referral; assistance to providers and potential providers and collecting/reporting program statistical data to the grantor.

The following budget is submitted:

STATE CATEGORICAL GRANT FUND (231)

REVENUES:

<u>ACCOUNT NUMBER</u>	<u>NAME</u>	<u>AMOUNT</u>
231-23471G-9398	State Grant Rev – Pass Thru	\$ <u>239,133</u>
231-23481G-9398	State Grant Rev – Pass Thru	\$ <u>1,992,773</u>

EXPENDITURES:

Day Care Program Administration

231-23471G-1101	Salaries & Wages	58,626
231-23471G-1201	Overtime	20,000
231-23471G-1401	Benefits	14,325
231-23471G-2101	Office Supplies	500
231-23471G-3101	Professional Services	8,000
231-23471G-3201	Communication	300
231-23471G-3202	Postage	900
231-23471G-3311	Bus Pass Expense	200
231-23471G-3601	Repair & Maintenance Contracted	300
231-23471G-3701	Rentals	175
231-23471G-3806	Tuition/Registration Fees	400
231-23471G-6022	Clerk	40
231-23471G-6085	Reprographics	16,000
231-23471G-6088	MIS Operations	140
231-23471G-6091	Management/Budget	320
231-23471G-6095	Purchasing	1,690
231-23471G-6103	General Accounting	3,830
231-23471G-6104	Payroll	3,140
231-23471G-6105	Accounts Payable	640
231-23471G-6110	Financial Info Systems	1,570
231-23471G-6145	General Liability	3,058
231-23471G-6147	Workman's Compensation	3,169
231-23471G-6182	Classification	1,000
231-23471G-6184	Employee Records	3,130
231-23471G-6185	Employee Benefits	4,030
231-23471G-6194	Employment Services	3,530
231-23471G-6222	Fiscal Support	58,000
231-23471G-6232	Social Services Admin	32,120
	Total	<u>\$239,133</u>

Day Care Program Subsidies

231-23481G-3101	Professional Services	<u>\$1,992,773</u>
-----------------	-----------------------	---------------------------

TOTAL APPROPRIATION		<u>\$2,231,906</u>
----------------------------	--	---------------------------

RECOMMENDATION:

THE ADMINISTRATION RECOMMENDS THE ASSEMBLY RESOLUTION BE APPROVED
APPROPRIATING THE DAY CARE ASSISTANCE PROGRAM SUPPLEMENTAL GRANT
AWARD.

Concurrence

Harry J. Kieling, Jr.
Municipal Manager

Prepared by:

Jewel Jones, Director
Department of Health & Human Services

Fund Certification:

231-23471G-9398 \$ 239,133
231-23481G-9398 \$ 1,992,773
(Designated Grant) (BY2001)

Respectfully submitted,

George P. Wuerch
Mayor

Kate Guard
Chief Fiscal Officer

D.H.M.

**STATE OF ALASKA
DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT
CHILD CARE PROGRAM OFFICE
CHILD CARE SUBSIDY GRANT AGREEMENT
FY 02 GRANT AMENDMENT #2**



Grant Amendment
Effective Date: April 25, 2002

Original Grant: \$12,173,762.73
Amendment #2: \$239,132.76
Amended Total Grant: \$14,405,668.49

Issued and administered by:
Department of Education & Early Development
Division of Early Development
Child Care Program Office
333 West 4th Avenue, Suite 320
Anchorage, Alaska 99501-2341

Grantee:
Municipality of Anchorage
92-0059987
Harry J. Kielling, Jr., Municipal Manager
PO Box 196650
Anchorage, Alaska 99519-6650
Phone: (907) 343-6700/6707 (907) 343-6618

Program Coordinator:
Cecily Skoog-Moore
Division of Early Development
Child Care Program Office
Phone: (907) 269-4529
Fax: (907) 269-4536

Local Administrator:
Dianne Alger
PO Box 196650
Anchorage, Alaska 99519-6650
Phone: (907) 343-6700/6707 (907) 343-6618

This grant amendment is intended to cover administrative expenses related to program service delivery for the remainder of FY02. This amendment represents an amount equal to 12% of the \$1,992,773.00 increase in funding to cover program costs.

Grantee:

Division:

Signature Date
Harry J. Kielling, Jr.
Municipal Manager

Signature Date
Yvonne M. Chase, LCSW
Deputy Commissioner

STATE OF ALASKA
DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT
CHILD CARE PROGRAM OFFICE
CHILD CARE SUBSIDY GRANT AGREEMENT
FY 02 GRANT AMENDMENT #1



Grant Amendment
Effective Date: April 9, 2002

Original Grant:	\$12,173,762.73
Amendment #1:	\$1,992,773.00
Amended Total Grant:	\$14,166,535.73

Issued and administered by:
Department of Education & Early Development
Division of Early Development
Child Care Program Office
333 West 4th Avenue, Suite 320
Anchorage, Alaska 99501-2341

Grantee:
Municipality of Anchorage
92-0059987
Harry J. Kieling, Jr., Municipal Manager
PO Box 196650
Anchorage, Alaska 99519-6650
Phone: (907) 343-6700/6707 (907) 343-6618


Program Coordinator:
Cecily Skoog-Moore
Division of Early Development
Child Care Program Office
Phone: (907) 269-4529
Fax: (907) 269-4536

Local Administrator:
Dianne Alger
PO Box 196650
Anchorage, Alaska 99519-6650
Phone: (907) 343-6700/6707 (907) 343-6618

This grant amendment is an increase to cover estimated program growth during the current fiscal year.

Grantee:

Division:


Signature _____ Date 4/10/02
Harry J. Kieling, Jr.
Municipal Manager


Signature _____ Date 4/10/02
Yvonne M. Chase, LCSW
Deputy Commissioner

Grant IGC's Form - 2002
Supplemental Grant Award

Date: 5/10/02
 Budget Unit: 23471G

DAYCARE ASSISTANCE ADMIN

Grant Yr FY 2002 Name: _____
 Responsible Agency: DHHS Phone #: 343-4687
 Requestor or Contact Name: Brian O'Fallon Fax #: 249-7546

Anticipated Grant Amt: \$ 239,133 Estimated % of total
 Match required, if any: \$ - MoA Grants \$: 1.018%
 Total to be appropriated: \$ 239,133 MoA Grts Pos: 15.152%

of Grant-funded positions: 20 Grant Term: 7/1/01-6/30/02

Acct	Description	Original Est Amt, \$	Revisions, if necessary, based on rev info below:		
			Amend #	Amend #	Amend #
			\$ and/or # pos	\$ and/or # pos	\$ and/or # pos
			\$ /	\$ /	\$ /
6022	Clerk	\$ 40			
6088-9	IT	\$ 140			
6091	OMB	\$ 320			
6095	Purchasing	\$ 1,690			
6103	Financial Reporting	\$ 3,830			
6105	Financial Processing, AP	\$ 640			
6110	FIS	\$ 1,570			
6104	Payroll	\$ 3,140			
6182	Classification	\$ 1,000			
6184	Employee Records	\$ 3,130			
6185	Employee Benefits	\$ 4,030			
6194	Employment	\$ 3,530			
	Totals	\$ 23,060			
6085	Reprographics	16000			
6222	Fiscal Support	58,000			
6232	Social Services Admin	32,120			
		129,180			

IGC Acct # _____

OMB Use Only

IGC start date _____

IGC end date _____

Initials, date _____

Municipality of Anchorage
MUNICIPAL CLERK'S OFFICE
Agenda Document Control Sheet

Apr 2002 - 196

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

1 SUBJECT OF AGENDA DOCUMENT Appropriation of an Alaska Department of Education & Early Development Supplemental Grant Award for Provision of a Day Care Assistance Program		DATE PREPARED 5/22/02	
		Indicate Documents Attached <input type="checkbox"/> AO <input checked="" type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input type="checkbox"/> AIM	
2 DEPARTMENT NAME Health & Human Services		DIRECTOR'S NAME Jewel Jones	
3 THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY Barbara Chmiel		HIS/HER PHONE NUMBER 343-6706	
4	COORDINATED WITH AND REVIEWED BY	INITIALS	DATE
	Mayor		
	Heritage Land Bank		
	Merrill Field Airport		
	Municipal Light & Power		
	Port of Anchorage		
	Solid Waste Services		
	Water & Wastewater Utility		
	4 Municipal Manager		
	Cultural & Recreational Services		
	Employee Relations		
	3 Finance, Chief Fiscal Officer ✓		
	Fire		
	1 Health & Human Services		
	2 Office of Management and Budget		
	Management Information Services		
	Police		
	Planning, Development & Public Works		
	Development Services		
	Facility Management		
	Planning		
	Project Management & Engineering		
	Street Maintenance		
	Traffic		
	Public Transportation Department		
	Purchasing		
	Municipal Attorney		
	Municipal Clerk		
	Other		
5	Special Instructions/Comments		
6	ASSEMBLY HEARING DATE REQUESTED 6/11/02	7	PUBLIC HEARING DATE REQUESTED 6/25/02

M.O.A.
2002 JUN -5 PM 4:32
CLERK'S OFFICE